

COVID-19 Risk Assessment

COVID-19 Risk Assessment: Club 16 and The Piano Bar Soho

Summary:

The health and wellbeing of our customers and team members is paramount to the operation of The Piano Bar Soho and Club 16.

This document assesses the risk of transmission of COVID-19 to team members and customers within our public areas and back of house areas, including the kitchens and office space, and outlines the controls in place to prevent the spread of the virus.

This document has been written in line with government and industry guidance and the controls identified will be reviewed and updated as required. Team member and customer feedback is important to us and this will also feed into any future revisions.

This document will be made available to the public on our website and with team members during their return to work conversations with line management.

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| Date of assessment: | 15/10/20 | Review date: | This document will be reviewed in line with any updates to government and / or industry guidance. |
| Completed by: | George Hudson | Business Owner | |

| | | | High Risk | Medium Risk | Low Risk |
|-----------------------------------|---------------------------------------|--------------------------|------------------------------|--|-----------------------------|
| Task | Persons at Risk | Risk | Risk Level (Before Controls) | Control | Risk Level (After Controls) |
| Customer journey through the Club | Guests not visiting for work purposes | Transmission of COVID-19 | | <p>Marshalled Entry/Exit during Piano Bar Soho opening times, ensuring one-way traffic and our check-in procedure is followed including hand sanitation.</p> <p>A limited number of seats will be available to ensure social distancing between groups (no more than 6 to a group)</p> <p>Guest routes to rooms have been redesigned to enable 1M+ between people.</p> <p>Enhanced venue cleaning throughout the day.</p> <p>Protective screens have been installed around performance areas of wind/horn/vocal performers.</p> <p>Guests data capture, track and trace system in place at the point of registering for a ticket.</p> <p>No Guests are permitted entry without a valid ticket.</p> <p>All ticket holders from a ticket group must be from your same household or support bubble. You will not be allowed to "mix" with other ticket groups in our venue.</p> <p>We have introduced floor markings and signage to support social distancing.</p> <p>Face coverings are required at all times except when enjoying a beverage seated at a social distance.</p> <p>No food will be prepared as the kitchen is to remain closed until further notice.</p> <p>Hand sanitiser is available at the Bar and Club Entrance</p> <p>Seating layouts have been redesigned and capacities have been reduced in all areas to ensure that social distancing can be complied with.</p> <p>All Guests require a seat to enjoy the venue and standing is not permitted.</p> <p>The Venue will be Closed by 10pm, with performances and service stopping at 9:45pm.</p> | |

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|-----------------------------------|---|--------------------------|------------------------------|--|-----------------------------|
| Customer journey through the Club | Guests, Residents and Members visiting for work purposes only | Transmission of COVID-19 | | <p>A limited number of seats will be available to ensure social distancing between groups.</p> <p>Guest routes to rooms have been redesigned to enable 1M+ between people.</p> <p>Enhanced venue cleaning throughout the day.</p> <p>Protective screens have been installed around performance areas of wind/horn/vocal performers.</p> <p>NHS track and trace system in place.</p> <p>We have introduced floor markings and signage to support social distancing. Face coverings are required at all times except when enjoying a beverage seated at a social distance.</p> <p>Face coverings are required at all times except when enjoying a beverage seated at a social distance.</p> <p>No food will be prepared as the kitchen is to remain closed until further notice.</p> <p>Hand sanitiser is available at the Bar and Club Entrance.</p> <p>Seating layouts have been redesigned and capacities have been reduced in all areas to ensure that social distancing can be complied with.</p> <p>All Guests require a seat to enjoy the venue and standing is not permitted. The Venue will be Closed by 10pm, with performances and service stopping at 9:45pm.</p> | |

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| Hosts & Performers journey through the Club | Hosts & Performers | Transmission of COVID-19 | | <p>Reducing number of employees in all back of house areas</p> <p>Keep a record of any hosts with confirmed cases</p> <p>Line manager to have one-to-one conversation to hosts/performers in case symptoms are displayed</p> <p>Temperature measuring of all team members when entering the building.</p> <p>Complimentary PPE (Masks and Gloves) will be available to all hosts/musicians when they are working in customer facing areas, face coverings must be worn for hosts during service interaction. Maximum capacities of back of house areas are one person at any one time.</p> <p>Self-isolation will be insisted upon for any host or performer who has a confirmed case of COVID-19, or displaying any of the recognised symptoms or living with anyone who is displaying any of the symptoms.</p> <p>We have introduced floor markings and signage in all the back of house areas to support social distancing.</p> <p>Antibacterial wipes to be used for all Hosts & Performers Equipment.</p> <p>If hosts/musicians travel abroad will be required to self-isolate for 14 days upon returning to the UK.</p> <p>All hosts/musicians will be required to maintain social distancing with each other during working hours whenever possible.</p> <p>Enhanced cleaning programme throughout the venue, back of house areas and office spaces is in place.</p> | |

Additional measures in place for Piano Bar Soho Guests

Ventilation Improvements

Where it is only possible for guests to be 1M+ apart, risk mitigation practices are in place including an upgrade to our Air Conditioning system (separate zones rather than central).

All windows in the venue that can open will be opened.

The installation of medical grade Air Purifiers. The VitaShield IPS with NanoProtect Filter boosts clean air delivery to 393 m³/hr, effectively removing particles, allergens, bacteria and viruses including the Coronavirus airborne particle.

Performance Restrictions

As part of our COVID-19 Risk Assessment additional measures are in place around our performers. Where Wind/Horn/Vocal performers cannot be 2M apart screens have been installed around their performance area. The performance area is only for two performers maximum, a third performer can accompany them for no more than 15 minutes at a time.

NHS Test and Trace in operation

Every guest must hold a valid ticket to enter the venue (no exceptions). At the point of purchase test and trace information is collected and stored against their check-in status by management. We encourage you to also "Check-In" using the NHS Test and Trace App.